**CONTRACT AND RELIEF POSITIONS**

**NIGHT SUPPORT WORKER JOB DESCRIPTION**

**Title of Post:** Night Support Worker

**Location:** Dublin

**Reporting:** Service Manager/Team Leader/Social Care leader

**Salary:** €27,026/€1332 per hour

**Hours of Work**: Live Nights

**About Peter McVerry Trust:** Established in 1983 by Fr Peter McVerry the charity works with individuals at risk of, or experiencing homelessness, primarily in the Dublin region. Peter McVerry Trust provides a wide range of services in the areas of prevention, housing, homelessness, under 18s residential and drug treatment.

**Our Vision**: “An Ireland that supports all those on the margins and upholds their rights to full inclusion in society.”

**Our Mission:** Peter McVerry Trust is committed to reducing homelessness and the harm caused by drug misuse and social disadvantage. Peter McVerry Trust provides low-threshold entry services, primarily to younger persons with complex needs, and offers pathways out of homelessness based on the principles of the Housing First model and within a framework that is based on equal opportunities, dignity and respect.

**Key Responsibilities and Duties:**

**1**. **To the Manager/Team Leader/Social Care Leader:**

* To work for Peter McVerry Trust within the authority delegated to him/her by the Manager/Team Leader/Social Care Leader;
* To maintain a safe and healthy living environment through:
  + Adherence to safety and security protocols
  + Ensuring that the environment is maintained to a high standard at all times
* To provide a wide range of interventions, support and supervision to residents;
* To assist the Manager/Team Leader/Social Care Leader in the night-time running of the service;
* Any other duties as designated by the Manager/Team Leader/Social Care Leader.

**2.** **To provide direct support to residents through:**

* Intervention, support and supervision;
* When required, advocacy and referral to community services;
* Supervising the behavior of the residents at all times;
* Liaising with the appropriate staff in accessing move-on accommodation for the residents;
* Planning recreational and/or group activities.

**3.** **To assist with residents’ case work through:**

* Communication with staff of Peter McVerry Trust where relevant
* Key-working with residents (where required);
* Assisting with resident’s Individual Personal Plans;
* Ensuring that residents are fully informed about all entitlements;

**4. To maintain a safe and healthy living environment through:**

* Adherence to safety and security protocols;
* Ensuring that the environment is maintained to a high standard at all times;
* Assigning routine tasks and domestic duties to residents;
* Keeping stock of household necessities and purchasing weekly groceries;
* Providing meals along with residents to support the development of independent living skills;
* Advice and help to residents with housekeeping needs;
* Mediating disputes and encouraging co-operation.

**5. To respond to requests for service through:**

* Links with other Peter Mc Verry Trust services, screening and assessment;
* Communication of information and referral to resources;
* Offering ongoing support to former residents;

**6. To undertake administrative duties through:**

* Maintaining residents’ details and documentation;
* Actively participating in staff meetings;
* Providing written reports to the Manager/Team Leader/Social Care Leader where necessary;
* Recording any Incidents / Accidents that may occur.

**7. Change in work programme:**

* It may be necessary, from time to time, for workload to be re-prioritised in order to accommodate workloads in other areas of the organization. Due notice and consultation will be given.

**8. To have a positive and enthusiastic attitude in work:**

* In your interactions with management, staff and residents of the Peter McVerry Trust.
* In your interactions with external agencies while representing the Peter McVerry Trust.

**9.** **Other Duties:**

* Any other duties as designated by the Manager/Team Leader/Social Care Leader.

**Person Specification:**

**Qualifications and Experience:**

* Post leaving certificate qualification.
* Essential competencies: Commitment to providing the highest level of service, respect for others, openness to change, communication skills– oral, aural and written, contributing to the prevention and management of challenging behavior, professionalism & maintaining professional boundaries, initiative & taking responsibility and effective team working. (All other competencies to be reviewed as part of the supervision and support process
* Experience working nights and/or shift work. Ability to demonstrate the skills required to work in the area of homelessness and/or residential care.
* Desirable: Qualification in social care/youth work, addiction studies or related field, experience of working in the area of homelessness and/or residential care.

**To apply, please download the PMVT application from** [**http://www.pmvtrust.ie/about-us/vacancies/**](http://www.pmvtrust.ie/about-us/vacancies/)**. Completed application forms should be sent to** [**recruitment@pmvtrust.ie**](mailto:recruitment@pmvtrust.ie) **or to the HR Department, 29 Mountjoy Square, Dublin 1**

**Peter McVerry Trust is an Equal Opportunity Employer**

**Peter McVerry Trust Operations Ltd Registration Number 412953 Charity Number CHY7256**