

## Vacancy: Outreach Project Worker



Hours:  
Flexible Hours



Location:  
Kildare



Reporting to:  
Manager/ Team Leader

### About Peter McVerry Trust

Peter McVerry Trust is a national housing and homeless charity committed to reducing homelessness and the harm caused by substance misuse and social disadvantage.

The charity provides low-threshold entry services, primarily to younger people and vulnerable adults with complex needs, and offers pathways out of homelessness based on the principles of the Housing First model.

In 2022, the charity worked with over 12,000 people and was active in 28 local authorities across Ireland.

### The purpose of the role:

This is an exciting opportunity to work with a leading organisation in the field of social care and inclusion. This opportunity will allow you to develop your professional practice to an exceptional standard and offers you a structured career and professional development path.

## Role overview

The Peter McVerry Trust is a national housing & homeless charity committed to reducing homelessness. Peter McVerry Trust – Step Down Accommodation provides semi-independent living units to 21 individuals, both male & female across Newbridge and Naas. These step-down units, provide individuals the opportunity to develop independent living skills, with the support of staff providing key-working sessions prior to the individual living solely independently. The outreach worker, will be supporting a number of individuals, where each support need will be unique.

This role will be working in line with both the 'Mid-East Region Homeless Action Plan 2021 – 2023' and the 'National Quality Standards Framework for Homeless Services in Ireland' aiming to meet objectives set out, such as ensuring that we provide a high standard service for the individuals residing in our service, by ensuring the property is kept to a high standard, and that the supports we offer to the individuals are of a person-centred approach. Through a person-centred approach – the service will aim, to meet the individual's health & welfare needs, along with looking for progression routes out of homelessness. This role, will involve creating a support plan and implementing the supports, with the individual to ensure, the best support is being offered.

The role will involve linking in both internal & external agencies, using a multi-agency approach. By using a multiagency approach, it will allow PMVT to provide the best possible service to our participants.

You will be supporting individuals into progressing into their own accommodation, by identifying progression routes such as Approved Housing Bodies, Local Authority House, Private Rented Accommodation, HAP Accommodation.

# Responsibilities

## 1. To the Manager / Team Leader:

- To work for Peter McVerry Trust within the authority delegated to him/her by the manager/ team leader
- Meet with the manager/ team leader at regular intervals regarding the progress of his/her work;
- To assist the manager/ team leader in delivering core housing management services to residents of PMVT and their communities.

## 2. To provide direct supports to individuals through:

- Assisting individuals to manage their tenancies with intervention, support and supervision;
- Support up to 21 individuals, both single males and females, develop, management & implement support plans and support individuals to achieve their goals.
- Empower and assist individuals in developing their independent living skills.
- Support individuals with their money management; managing the payment of their rent and putting supports in place where they are managing rent arrears;
- When required, providing advocacy and referral to community services to help the residents integrate into their communities;
- Liaising with the appropriate agencies to support the ongoing health and well-being of the residents.

## 3. To work in conjunction with both internal and external agencies

- Develop and maintain effective working relationships with agencies, community networks and other service providers
- Liaising and developing positive relationships, with local authority (KCC), landlords, and local estate agents to identify progression options for individuals in our step-down units.
- Engaging and developing positive relationships with PMVT Activation Team, along with local agencies such as KWETB, NLC, Recruitment Agencies, ARAS Day Programmes to support individual into meaningful day time activities, employment & education.
- Engaging with community gardai, to support individuals with potential upcoming court cases. Engaging with community gardai to ensure we are upholding our good neighbourhood policy in local areas.
- Engaging with local GP's & Mental Health Teams were required to support individuals
- Engaging with local addiction services and to complete referrals where required;

## Responsibilities

### **4. To undertake Administrative Duties:**

- Maintaining individuals' details & documentation;
- Rent collection & administration;
- Providing written reports to manager/ team leader where necessary;
- Recording and Incidents / Accidents that may occur
- Using systems such as Word Document, excel, salesforce & PASS.

### **5. To maintain a safe and healthy living environment through**

- Adhering to safety and security protocols;
- Ensuring that the environment in which individuals are living, inside and communal areas, are maintained to a high standard at all times;
- Identifying maintenance, fire safety concerns, and liaising with maintenance groups.
- Advising and supporting individuals with housekeeping needs;
- Mediating disputes and encouraging co-operation in shared living environments.
- Supporting participants with estate management matters;

### **6. To respond to requests for service through:**

- Linking in with other Peter McVerry Trust services, and the local authority, screening and assessment;
- Communication of information and referral to services where required.

### **7. To have a positive and enthusiastic attitude in work:**

- In your interactions with management, staff and participants of the Peter McVerry Trust.
- In your interactions with external agencies while representing the Peter McVerry Trust.

### **8. Commitment to Practice and Professional Development**

- You regularly monitor, evaluate and reflect on your own knowledge, methods and practice and that of others
- You engage in supervision, to identify professional development, and to assess development opportunities to meet your needs.

### **9. Other Duties**

- Any other duties as designated by the manager/ team leader

## Experience & Competencies

- Degree level qualification in Social Care, Youth and Community. Early Childhood, Social Science, Sociology or another related discipline.
- 1-year experience as a project worker (case management, developing and implementing support/care plans)
- A good awareness of the importance of GDPR and a good knowledge in data practices i.e. salesforce
- A flexible and collaborative approach is required in order to work alongside the manager/ team leader.
- Commitment to providing the highest level of service, communication skills– oral, aural and written, openness to change
- Effective team working, professionalism, respect for others, focus on outcomes, contributing to the prevention and management of challenging behaviour and resilience and positive outlook
- Full Clean Driver's License

## Employee benefits

- Attractive Salary
- Anti-social allowances
- Use of Service Vehicle
- Core Professional Training and CPD
- Cycle to Work Scheme and Tax Saver
- Death in Service Benefit
- Employee Assistance Programme Career progression opportunities

### How to apply:

To apply please download the application form or visit [pmvtrust.ie/careers](https://pmvtrust.ie/careers):  
[Application Form](#)

Completed application forms should be sent to [recruitment@pmvtrust.ie](mailto:recruitment@pmvtrust.ie) along with your CV and Cover Letter.