

Vacancy: Aftercare Team Leader/ Social Care



Hours:
Fulltime



Location:
Dundalk



Reporting to:
Manager of Services

About Peter McVerry Trust

Peter McVerry Trust is a national housing and homeless charity committed to reducing homelessness and the harm caused by substance misuse and social disadvantage.

The charity provides low-threshold entry services, primarily to younger people and vulnerable adults with complex needs, and offers pathways out of homelessness based on the principles of the Housing First model.

In 2022, the charity worked with over 12,000 people and was active in 28 local authorities across Ireland.

Role overview

PMVT offers several Aftercare placements to young people aged 18-21 transiting from children residential services and foster care placements. We aim to provide semi-independent support to young people, enabling them to build and develop their skills for independent living. Central to work in aftercare is a belief in the value of building quality, trusting relationships with young people, thereby enhancing their personal development and life chances.

Placements are underpinned by the Welltree model of care framework, which is a trauma and attachment model of care. Aftercare aims to promote self-esteem, self-efficiency and well-being, best supporting young people to build their confidence when moving onward to independent living. Placement plans are implemented to best support the needs of each young person and enable them to set and achieve their goals. Young people are supported to engage in training, education and employment guided through key working interventions. Young people are supported to engage with external support where required ensuring wrap-around supports.

Responsibilities

The role of Team Leader/Social Care Leader will include but not limited to, the following key responsibilities;

1. To the Manager

- To work for Peter McVerry Trust within the authority delegated to him/her by the manager;
- To oversee the administration associated with the recording system, roster, petty cash and monthly service reports;
- Meet with the manager at regular intervals regarding the progress of his/her work;
- To act on behalf of the manager at meetings as delegated including scheduling, chairing and writing minutes;
- Facilitate team meetings and attend external meetings where required.
- To assist the manager in the day to day running of the service in line with the National Standards for Children's Residential Units, 2018; HIQA
- To assist with oversight of recording and reporting and auditing processes as delegated by the manager.
- To respond to general queries from staff having sought appropriate direction from the manager;
- Provision of on call support as required;
- To provide out of hours on call support where designated.

2. To provide direct support to participants through:

- Intervention, support and supervision;
- When required, advocacy and referral to community services;
- Supervising the behavior of the participants;
- Liaising with the appropriate staff in accessing move-on accommodation for the participants;
- Being a positive role model and creating a welcoming environment;

Responsibilities

3. To assist with residents' case work through:

- Supporting the team with case management for all participants;
- Communication with other PMVT staff as required and appropriate;
- 1;1 support in line with Welltree Model of Care;
- Assisting with participant's Individual Personal Plans;
- Ensuring that participants are fully informed about all entitlements.

4. To maintain a safe and healthy living environment through:

- Act as shift coordinator and ensure all necessary tasks on shift are completed to a high standard;
- Adherence to safety and security protocols;
- Ensuring that the environment is maintained to a high standard at all times;
- Assigning routine tasks and domestic duties to participants;
- Keeping stock of household necessities and purchasing weekly groceries;
- Cooking meals with and for young people;
- Advice and help to participants with housekeeping needs;
- Mediating disputes and encouraging co-operation.

5. To respond to requests for service through:

- Links with other Peter McVerry Trust services, screening and assessment;
- Communication of information and referral;
- Offering ongoing support to former participants where designated.

6. To undertake administrative and supervision duties through:

- Maintaining participants' details and documentation;
- Oversee recording and reporting to ensure best practice;
- Providing written reports to the Manager where necessary;
- Oversee the review of all documentation and procedures following all incidents / accidents that may occur;
- Working closely with the manager; to carry out Performance Management and Supervision with staff team where appropriate and in line with the needs of the Service;
- To actively promote and monitor compliance with data recording systems salesforce etc

Responsibilities

7. Change in work programme:

- It may be necessary, from time to time, for workload to be re-prioritised in order to accommodate workloads in other areas of the organization. Due notice and consultation will be given.

8. To have a positive and enthusiastic attitude in work:

- In your interactions with management, staff and participants of Peter McVerry Trust.
- In your interactions with external agencies while representing Peter McVerry Trust.

9. Other Duties:

- Undertake any other agreed duties to ensure the provision of the service.

Experience

Qualifications, Skills and Experience required;

- Degree level qualification in social care/applied social care/social studies or equivalent for U18s positions;
- At least 2* years' experience working in residential services and/or related services setting ideally with some supervisory experience desirable;
- Essential competencies: Commitment to providing the highest level of service, respect for others, openness to change, communication skills– oral, aural and written, contributing to the prevention and management of challenging behavior, professionalism & maintaining professional boundaries, focus on outcomes, initiative and taking responsibility, effective team working and leadership. (All other competencies to be reviewed as part of the Performance Management & Supervision process).

Other Information

- Confidentiality: It is a condition of service that all information obtained during the course of employment, especially with regard to participants affairs is treated with the strictest confidence.
- Equal Opportunities: To implement Equal Opportunities into your daily practice at all times
- Health and Safety: To be responsible for your own health and safety and that of your Colleagues in accordance with relevant PMVT policies and procedures.

Employee benefits

- Attractive salary
- 23 days annual leave allowance
- Core Professional Training and CPD
- Cycle to Work Scheme and Tax Saver
- Death in Service Benefit
- Employee Assistance Programme
- Career progression opportunities

How to apply:

To apply please download the application form or visit pmvtrust.ie/careers:

[Application Form](#)

Completed application forms should be sent to recruitment@pmvtrust.ie along with your CV and Cover Letter.

Peter McVerry Trust is an Equal Opportunity Employer.
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