

## Vacancy: Healthcare Assistant



Hours:  
Fulltime



Location:  
North Dublin



Reporting to:  
Manager



31,723

### About Peter McVerry Trust

Peter McVerry Trust is a national housing and homeless charity committed to reducing homelessness and the harm caused by substance misuse and social disadvantage.

The charity provides low-threshold entry services, primarily to younger people and vulnerable adults with complex needs, and offers pathways out of homelessness based on the principles of the Housing First model.

In 2022, the charity worked with over 12,000 people and was active in 28 local authorities across Ireland.

#### Role overview

Peter McVerry Trust is the largest homeless NGO in Ireland, as well as being one of the largest providers of social housing amongst Approved Housing Bodies. In order to ensure continued compliance with the public spending code and public procurement requirements, we are now seeking to appoint an in-house procurement manager.

The procurement manager will work with key departments, including housing Development and Asset Management, to procure professional services, contractors, goods and services to enable the delivery of our ambitious housing and service delivery in the coming years.

The role of the procurement manager is a key post in enabling Peter McVerry Trust to place itself in a position to respond quickly and effectively to the needs of people on the margins of Irish society.

## Responsibilities

1. To work for Peter McVerry Trust within the authority delegated to him/her by the Manager/Team Leader/Social Care Leader;

- To work as part of a team of Health Care Assistants, under the direction of the Nursing team.
- To provide quality person-centred care to meet the needs of residents for them to continue living independently with privacy and dignity.
- To promote a caring environment for residents through high standards of professional practice which are conducive to the physical, emotional, social, intellectual and spiritual needs of the service users.
- To provide high-standard services as specified in agreed care plans and to contribute to the continual review of residents' needs.

2. To maintain a safe and healthy living environment through:

- Adherence to safety and security protocols;
- Ensuring that the environment is maintained to a high standard at all times;
- Assigning routine tasks and domestic duties to residents;
- Keeping stock of household necessities and purchasing weekly groceries;
- Providing meals along with residents to support the development of independent living skills;
- Advice and help to residents with housekeeping needs;
- Mediating disputes and encouraging co-operation.
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3. Change in work programme:

- It may be necessary, from time to time, for workload to be re-prioritised to accommodate workloads in other areas of the organization. Due notice and consultation will be given.

4. To have a positive and enthusiastic attitude at work:

- In your interactions with management, staff and residents of the Peter McVerry Trust.
- In your interactions with external agencies while representing the Peter McVerry Trust.

5. Other Duties:

- Any other duties as designated by the Manager/Team Leader/Social Care Leader.

## Person Specification

### Qualifications and Experience:

- QQI Level 5 in Healthcare, Pre-Nursing or those who are working towards the qualification.
- Previous nursing home experience an advantage.
- The desire to be part of a team
- Genuine passion for working in healthcare and to provide person centered care
- Willingness to work hard and be actively involved in the business
- Experience with Neuro/Rehab and Acquired Brain Injury an advantage

## Employee benefits

- Attractive salary: €31,723
- 21 days annual leave allowance
- Core Professional Training and CPD
- Cycle to Work Scheme and Tax Saver
- Death in Service Benefit
- Employee Assistance Programme
- Career progression opportunities

### How to apply:

To apply please download the application form or visit [pmvtrust.ie/careers](https://pmvtrust.ie/careers):  
[Application Form](#)

Completed application forms should be sent to [recruitment@pmvtrust.ie](mailto:recruitment@pmvtrust.ie) along with your CV and Cover Letter.

Peter McVerry Trust is an Equal Opportunity Employer.  
Registration Number 412953 | Charity Number CHY7256