

## Job Advertisement

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|----------------------|----------------------------------------------------------|
| <b>Job title:</b>    | Relief Staff Nurse                                       |
| <b>Department:</b>   | Addiction and Recovery                                   |
| <b>Reporting to:</b> | Clinical Nurse Manager                                   |
| <b>Salary:</b>       | Hourly rate in line with experience / starting at €17.77 |
| <b>Hours:</b>        | Part-Time                                                |
| <b>Location:</b>     | Across PMVT Services                                     |

### Role overview

Peter McVerry Trust is a national housing and homeless charity committed to reducing homelessness and the harm caused by substance misuse and social disadvantage.

The residential Stabilization service caters for people who need a safe place to stabilize their substance use and return to their optimum level of functioning at that time. We provide a full assessment of their treatment needs pre-admission and offer a holistic approach to care in regards to their stabilization needs.

The role of Relief Staff Nurse is an essential part of the team providing support to participants across the organization.

### Aims and objectives of service

- Help and Support residents to stabilize in a residential setting.
- Welcome the new resident to the house in a supportive manner
- Carry out a comprehensive admission process including a discussion regarding residents' motivation for change
- Ensure all prescribed medication is administered as per Kardex
- Ensure that each resident nutritional need is met by providing balanced nutritional meals on a daily basis
- Ensure that the house is maintained to a high standard
- Ensure that the laundry facilities are accessible to residents as required

### Responsibilities

#### To the Clinical Nurse Manager:

- To work for PMVT within the authority delegated to him/her by the Clinical Nurse Manager;
- Meet with the Clinical Nurse Manager at regular intervals regarding the progress of his/her work;

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- To assist the Clinical Nurse Manager in the day to day running of the project.

### **Nursing Responsibilities:**

- To lead on the dispensing, storage and recording of medication in line with best practice
- Uphold all agreed quality standards and participate in the evaluation and audit of services in order to improve quality, standards of care and ensure clinical effectiveness.
- To be cognisant of and comply with the An Bord Altranais code of professional conduct.
- Deliver nursing care to participants over a 24-hour rostered period.
- Provide the health education/health promotion service to clients.
- In conjunction with the duty team, deliver nursing care to clients in line with Residential Community Detox policies, procedures and systems ensuring they meet the requirements of the key service objectives.
- Ensure Nursing registration requirements are maintained.

### **To provide direct support to participants through:**

- Intervention, support and supervision;
- As part of a multi-disciplinary duty team in a residential crisis intervention Service, to provide health assessment, to plan, implement and evaluate care plans and to provide direct nursing and social care to drug users in crisis.
- Provide the health education/health promotion service to clients.
- When required, advocacy and referral to community services;
- Supervising the behaviour of the participants at all times;
- Liaising with the appropriate staff in accessing move-on accommodation for the participants;
- Planning recreational and/or group activities.
- To offer key working sessions on an ongoing basis to assist clients in making decisions regarding move on options and their recovery path for the future

### **To assist with participants' case work through:**

- Effective communication with all PMVT staff
- Key-working with participants to aid in the process of long term goal setting
- Assisting with participant's Individual Personal Plans;
- Ensuring that participants are fully informed about all entitlements.
- To instill hope in clients in respects of positive change and overall improvement in regards to quality of life

### **To maintain a safe and healthy living environment through:**

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- Adherence to safety and security protocols;
- Assigning routine tasks and domestic duties to participants;
- Keeping stock of household necessities and purchasing weekly groceries;
- Providing meals along with participants;
- Advice and help to participants with housekeeping needs;
- Mediating disputes and encouraging co-operation.

### **To respond to requests for service through:**

- Links with other PMVT services, screening and assessment;
- Communication of information and referral to resources;
- Offering ongoing support to former participants;
- To liaise with past participants to offer support, advice and guidance in regards to accessing services, accommodation etc.

### **To undertake administrative duties through:**

- Maintaining participants' details and documentation;
- Actively participating in staff meetings;
- Providing written reports to the Clinical Nurse Manager where necessary;
- Recording any Incidents / Accidents that may occur.
- Reviewing care plans and safety plans weekly and ensuring any changes to client care are documented and relevant adjustments are implemented to cater for the clients' needs in a holistic manner

### **Change in work programme:**

- It may be necessary, from time to time, for workload to be re-prioritised in order to accommodate workloads in other areas of the organisation. Due notice and consultation will be given.

### **To have a positive and enthusiastic attitude in work:**

- In your interactions with management, staff and participants of the Peter McVerry Trust.
- In your interactions with external agencies while representing the Peter McVerry Trust.

### **Other Duties:**

- Any other duties as designated by the Clinical Nurse Manager.
- Any other duties which may arise to ensure the provision of service to participants.

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## Experience required

### Qualifications, Skills and Experience required;

- Nursing Qualification – BSc in Psychiatric, General or Intellectual Disability (RNID)
- Up to date An Bord Altranais Registration
- Essential competencies: communication skills, commitment to providing the highest level of service, professionalism and maintaining professional boundaries, respect for others, promoting choice independence, health and well-being and resilience & positive outlook (All other competencies to be reviewed as part of the supervision and support process)
- Calm and client centered approach to their work
- Desirable: Experience of working with clients detoxing from methadone in a residential setting. A keen interest in the area of addiction and an overall awareness/understanding of the social implications of drug misuse

## Other information

- Confidentiality: It is a condition of service that all information obtained during the course of employment, especially with regard to participants affairs is treated with the strictest confidence.
- Equal Opportunities: To implement Equal Opportunities into your daily practice at all times
- Health and Safety: To be responsible for your own health and safety and that of your Colleagues in accordance with relevant PMVT policies and procedures.
- Child Protection: Follow all child protection legislation, regulations, and guidelines including the PMVT Child Protection and Safeguarding Policy.

## How to apply

To apply, please download the application form available at [pmvtrust.ie/careers](https://pmvtrust.ie/careers) and return to [recruitment@pmvtrust.ie](mailto:recruitment@pmvtrust.ie).

Peter McVerry Trust is an Equal Opportunity Employer.

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